

## Trip Cancellation and Trip Refund Policy

Trip deposits are a minimum of ½ the trip cost for Mammoth Lakes trips or stated in the flyer for the other trips, including a \$20 non-refundable *administrative fee*. Full payment for the Mammoth Lakes trips trip is due and payable not less than 45 days prior to the trip departure all other trips the final date will be listed in the flyer. If a member cancels within the 45 days prior to the trip departure, no refund will be issued, except for the following reasons:

The airline, Travel Company or agent and/or resort, then he can refund all of the actual charges and fees or she is subject to a *cancellation fee* of \$20 plus an additional \$30 administration fee plus any other fees or cost incurred by the club.

If the canceling member is replaced on the trip, then he or she is subject to the \$20 fee plus an additional 30 dollar administration fee plus any other fees or cost incurred by the club.

If a trip goes full, a canceling member may request consideration for a partial refund from the North Island Snowdrifters' Executive Board and Travel Director *in writing or Email within 14 days* from the start of the trip and the request will be evaluated and voted on by the Board of Directors. The Board of directors may not grant a refund if a trip does not generate enough income to cover the trip's cost to the club.

If a canceling member finds a substitute who is able to accept the bed assignment as assigned by the trip Leader and any monetary exchange is made outside the club, the substitution will not be considered a cancellation.

Any other consideration for a partial refund must be made in writing within 14 days from the start of the trip by writing the Travel Director and the North Island Snowdrifters' Executive Board and the request will be evaluated and voted on by the Board of Directors. As stated above the Board of Directors may not grant a refund if a trip does not generate enough income to cover the trip's cost to the club.