

## Trip Cancellation and Trip Refund Policy

Trip deposits are a minimum of \$150, including a \$20 non-refundable *administrative fee*. Full payment for each trip is due and payable not less than 45 days prior to the trip departure. If a member cancels within the 30 days prior to departure no refund will be issued, except for the following reasons:

That all actual charges and fees can be refunded by the airline, travel company or agent and/or resort, then he or she is subject to a *cancellation fee* of 20 dollars plus an additional 30 dollar administration fee plus any other fees or cost incurred by the club .

If the canceling member is replaced on the trip, than he or she is subject to the 20 dollar fee plus an additional 30 dollar administration fee plus any other fees or cost incurred by the club .

If a trip goes full, a canceling member may request consideration for a partial refund from the North Island Snowdrifters Executive Board *in writing within 14 days* from the start of the trip. The Board may not grant a refund if a trip does not generate enough income to cover the trip.

If a canceling member finds a substitute who is able to accept the bed assignment and any monetary exchange is made outside the club, the substitution will not be considered a cancellation.

Any other consideration for a partial refund must be made in writing within 14 days from the start of the trip by writing the Travel Director and the North Island Snowdrifter's Executive Board. As stated above the Board may not grant a refund if a trip does not generate enough income to cover the trip.

*David F. Arnold*  
president

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